

**CENTRAL BREVARD LIBRARY AND REFERENCE CENTER
ADVISORY BOARD MEETING
December 2, 2014**

A meeting of the Central Brevard Library Advisory Board was called to order at 12:05 p.m. on Tuesday, December 2, 2014 by Ms. Pat Shearer, Chairperson. Members present: Ms. Jean Morgan, Ms. Lori Wilson, Mr. Ed Newel and Ms. Terry Graham. Library Director Jeff Thompson and Staff Member, Hazel Gill.

I. Acceptance of Minutes

A motion was made by Mr. Newell seconded by Ms. Morgan to approve the September 23, 2014 meeting minutes as presented.

II. Correspondence

Mr. Thompson read a letter to the Board from Ms. Tammy Moon, Mobile Library Supervisor. She thanked the Advisory Board/Gift Shop for money received from the Gift Shop enabling her to attend the Association of Bookmobile and Outreach Services in San Diego.

III. Chairman's Report

None

IV. Financial Report

Fines and Fees are on budget.

V. Director's Report

- Staffing Plan for the libraries was approved November 7. Positions will be added with no jobs lost. Central will get 2 part time positions in Youth Services. One will be advertised shortly. Central will also get a Library Director.
- Mr. Thompson attending a briefing on the 2 newly elected Commissioners.
- In October, Mr. Thompson attended the State Library Director's Conference.
- Con Ed projects are underway. Libraries only participated in the lighting and plumbing. All lights at Central have been replaced. The new fixtures will cut wattage in half. There has been a few plumbing issues but this has been resolved.
- The Brevard County Library Foundation's annual fund raiser was November 22. Part of their fund raising project will be establishing a Creative Lab at Central. This Lab will be designed to help primarily young people in technical arts with film, video and audio software. A 3-D printer has already been purchased with donated funds.
- Central's a/c system will be repaired in sections. Mr. Thompson went over repair plans with the Board.

V1

Gift Shop

- Gift Shop sales are increasing. Last month's sales were over \$2,000. This increase was due to the hard work by the volunteers, as well as the increase in visitors visiting the Library Café.
- The Gift Shop will be again offering a 25% discount on all merchandise, except food, to all library staff. Sale is from December 8 to December 13.
- Mrs. Shearer reported on issues the Gift Shop is having with their former credit card company. Mr. Newell said he will look into getting an attorney to assist with this.
- Drawing for the Quilt Raffle is December 15 @ 2pm.

VII.

Personal Appearance

None

VIII.

Old Business

None

IX

New Business

X.

Adjournment

The meeting adjourned at 12:40 pm.

Approved by the Central Brevard Library Advisory Board on January 27, 2015.